

Version 2 15 September 2009

# **Uniform Dress Guidelines Canadian Coast Guard Auxiliary**





## **FORWARD**

At the direction of the President and National Chair, Canadian Coast Guard Auxiliary (CCGA), The CCGA National Dress Committee instituted a review of uniform standards and requirements within the Canadian Coast Guard Auxiliary. The initial stages of this review identified a need to improve the consistency of uniform wear across the organization.

#### **AUTHORITY**

- 1. The Canadian Coast Guard Auxiliary Uniform Dress guidelines are issued under the authority of the President and National Chair of The Canadian Coast Guard Auxiliary.
- 2. The short title for this publication will be: CCGA Dress Guidelines.
- 3. Canadian Coast Guard Auxiliary Dress Guidelines are effective upon receipt.
- 4. The guidelines that follow represent a compilation of existing best practice and guidelines from other services. These guidelines are meant to be read in conjunction with existing policy, regulations, and standards. Where there appears to be a contradiction between these guidelines and any other document, these present guidelines should be taken as authoritative.
- 5. Suggestions for revision shall be forwarded through your Region to the National Uniform Committee for CCGA.

Issued under the authority of:

Malcolm Dunderdale President and National Chair Canadian Coast Guard Auxiliary

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# 1.0 Dress and Appearance

High standards of dress, deportment, and grooming are universally recognized as marks of a well-trained, disciplined, and professional organization. The uniform is an outward symbol of commitment, identity, and ethos. Coupled with overall appearance, the uniform is the most powerful visual expression of pride by individual members, and it is the primary means by which the public image of the Canadian Coast Guard Auxiliary is formed.

Coast Guard Auxiliary members are to be familiar with the components of each uniform. Optional wearing of certain items does exist. Furthermore, uniforms can be modified by removing or adding specific parts of clothing to satisfy the requirements of the activity for which the uniform is worn. It should be noted that the wearing of the CCGA uniform is completely optional and that members are not required to purchase or wear any part of the official CCGA uniform, however if articles of uniform are to be worn, then they are to be worn in conjunction with these guidelines.



#### 2.0 Standards

# 2.1 General Deportment

Personnel in CCGA uniform shall comport themselves in a manner which projects a positive appearance, chewing gum, slouching, hands in pockets, smoking or eating on the street and walking hand in hand, are not conducive to that image.

## 2.2 Hair and Grooming

Personnel shall be well groomed, the uniform cleaned and properly pressed, buttons, fasteners, and zippers shall be kept closed. When the uniform is worn for dress occasions pockets shall not be bulged; items such as glasses, glass cases, sunglasses, key rings, cell phones, blackberries or paper shall not be visibly extended nor protrude from pockets or be suspended from waist belts, except where required in the performance of duty.

Hair on the head shall be neatly groomed and shall not preclude the proper wear of headdress or safety equipment. Style and colour shall not present a bizarre, exaggerated, or unusual appearance. Hair should be conservatively styled and secured in a bun or a braid(s) if it protrudes below the collar.

# 2.3 Jewellery

Approved items include a wrist watch, a "Medical Alert" style identifier, a maximum of two rings which are not of a costume jewellery nature and a CCGA tie clasp. Safety regulations should always prevail, especially in workshop, warehouse or during vessel operations.

Only one pair of discrete earrings is allowed (male and female).

# 2.4 Eyeglasses

Eyeglasses and sun-glasses shall be conservative in design and colour. A conservatively coloured safety strap may be worn to prevent loss when engaged in or on water activities.

# 2.5 Make Up

Female members may wear make-up; it should be applied conservatively and in shades to compliment the skin.

#### 2.6 Necktie

The necktie shall be knotted neatly using the Windsor knot and shall be kept tight. When the jacket is removed, the tie shall not be tucked into the shirt. A CCGA tie clip is authorized for use mid way on the tie.

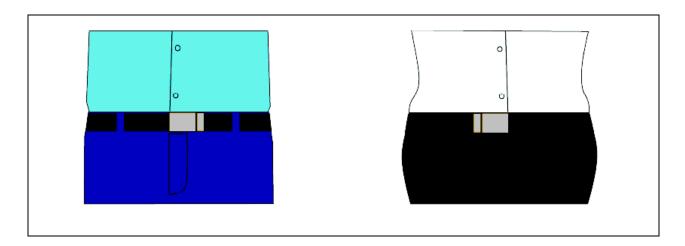
#### 2.7 Manner of Wear for Standard Brass Buckle

#### Men

Wear the buckle so that the belt clip end (metal tip) touches the wearer's LEFT side of the buckle. Align the right side of the buckle with the opening of the shirt and opening of the fly, forming a straight line.

#### Women

Wear the buckle so that the belt clip end touches the wearer's RIGHT side of the buckle. Align the left side of the buckle with the opening of the shirt forming a straight line. If men's trousers are worn, align the left side of the buckle with the opening of the shirt and position the fly of the trousers to present a neat appearance.



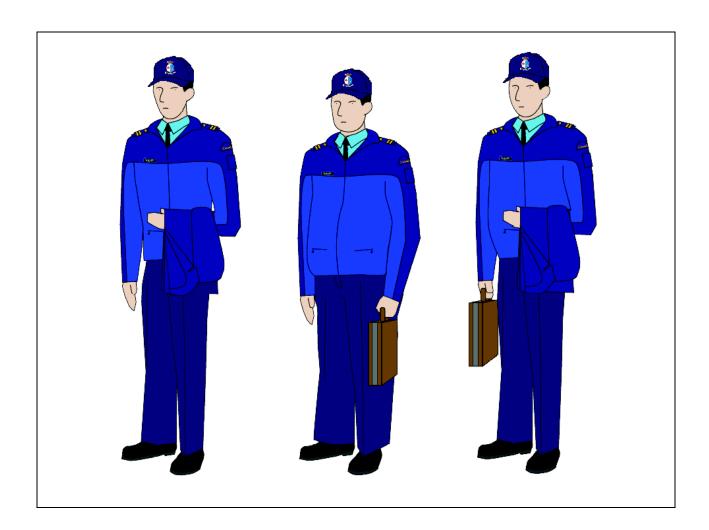
The CCGA approved belt buckle with the CCGA crest centred on the buckle is to be worn at all times. Belts are to worn so that the metal clip is visible as demonstrated. The remaining portion of canvas is to be worn on the inside portion of the belt protruding from the buckle and is not to be cut unless excessively long. A length of canvas should always remain to allow for adjustment of the belt as required.

# 2.8 Carrying of articles

When carried, topcoats and raincoats shall be draped over the left arm. Female members may carry purses; they shall be held in the left hand or suspended over the left forearm. When the purse is carried as a shoulder-bag, the strap shall be suspended from the left shoulder with the top of the purse not higher than waist level.

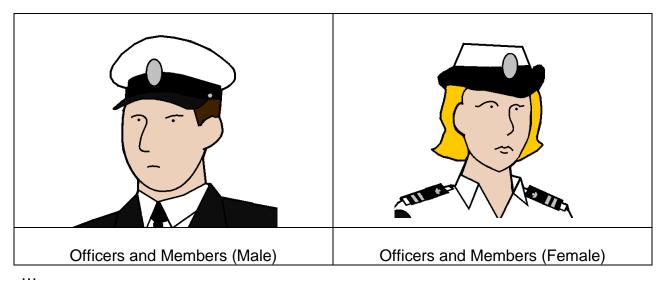
Umbrellas may be carried during periods of wet weather. They shall be of a plain pattern, black, of a collapsible design, with a plain black carrying case and handle. They shall not be carried on parade.

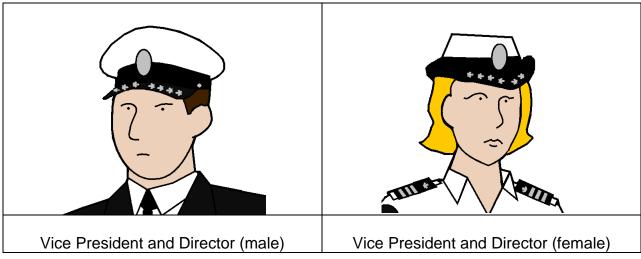
Civilian-pattern backpacks, of conservative appearance, may either be carried in the left hand or worn suspended from both shoulders and square on the back.



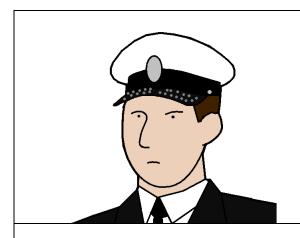
## 2.9 Headdress

Appropriate headdress must be worn when outdoors, on open decks, in drill halls, at official ceremonial events and when in public. Headdress should not be worn indoors, below decks or in messes. The service cap shall be worn by male members square on the head with the peak in line with the eyebrow.

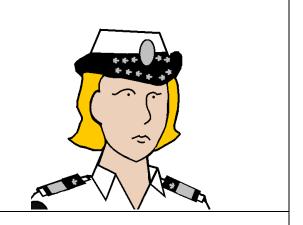




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National President and Chair, Region President (Male)



National President and Chair, Region President (female)

Note: All male members to wear a plain black chin strap with silver CCGA buttons.







National President And Chair, Region President



Vice President and Director



Other Officers and Members



Approved styles of headdress include the CCGA Ball Cap, a navy blue Beret, the Tilley cap and for inclement weather a naval style navy blue or black tuque. All items have the CCGA Crest embroidered.

When entering consecrated buildings, all members shall observe the custom of the religious denomination concerned. Personnel who avail themselves of the privileges offered by a military mess or canteen shall remove headdress on entering the premises. Except for mess and canteen staff, those entering for the purpose of performing a duty or an inspection, or those entering for the purpose of maintaining or enforcing discipline, shall not normally remove headdress.

Headdress shall not normally be removed in any public place, including elevators. However, personnel may observe the custom practiced by civilians in regards to the wearing of headdress in non-service buildings such as restaurants, theatres and civil court, headdress shall be removed.

Personnel traveling aboard a local public conveyance may remove their headdress. Personnel traveling extended distances by aircraft, bus or rail, may remove their headdress while in transit, however, headdress shall be replaced prior to exiting the public conveyance, vehicle or aircraft.

Members wearing uniform shall wear headdress while operating or traveling as a passenger in a vehicle except if the roof of the vehicle is too low to permit headdress to be worn with comfort and safety, or on extended trips.

When headdress has been removed in accordance with the provisions of the preceding paragraph, it shall be replaced when approaching and leaving a military/CCG/CCGA establishment and immediately upon exiting a vehicle.

#### 2.10 Footwear

Footwear consisting of leather shoes, oxfords, pumps, and boots shall be clean and shone at all times. Overshoes, high boots, cold weather (women's), or black toe rubbers (optional) may be worn as required and shall be kept clean.

Shoes shall be black, with heels, made of smooth leather or a synthetic material. Shoes shall be low cut, of plain style, without decorations. Heels shall be no higher than 2.5 cm. Sole edges, heels, and laces must be black.

Black boots made of smooth leather or a synthetic material may be worn as required. Socks are to be black, grey socks may be worn with work boots. Appropriately, coloured running shoes may be worn with all orders of No 2 depending on working conditions.



## 2.11 General Topics

- Jackets and tunics sleeves shall be roll-pressed with no creases and shall be worn fully buttoned up. Shirts sleeves are to be presses with a single crease.
- Female members may wear skirts, blouses, and other gender-specific items as described elsewhere in this manual. If required for modesty by the tenets of their religion, long trousers and long-sleeved shirt when skirts, shorts, or short-sleeved items are otherwise prescribed are authorized.
- CCGA items of clothing shall not be altered or modified except to obtain reasonable fit.
- Whenever an item of dress in a new pattern is authorized and introduced, an amendment to these instructions shall be issued by National Council, advising the conditions under which the superseded or obsolescent items may continue to be worn and the procedure for taking the new item into use.
- The National President and Chair or President of a Region may request members of the CCGA to wear uniform when proceeding to and from their place of duty where it is considered appropriate to do so in the circumstances.
- Civilian clothes may be worn by members on duty as prescribed by the National Chair or President. Personnel wearing civilian clothes on duty or in public shall present a neat, clean and well-groomed appearance. Visible civilian items of apparel shall not be worn by members with any uniform, except where specifically authorized in these instructions. Conversely, items of uniform shall not be worn with civilian attire, except for accessories and garments (e.g., topcoat, raincoat, gloves, scarf and footwear) which do not include any CCGA insignia and by themselves do not explicitly identify the wearer as a member of the CCGA.
- CCGA Dress Instruction shall be interpreted as follows: <u>IF AN ITEM IS NOT INCLUDED IN THESE INSTRUCTIONS, IT IS NOT AUTHORIZED.</u>
- Changes in dress policy, dress instructions or uniforms, or in the designs of uniforms, uniform accessories, accourrements or insignia, shall only be made with the approval of National Counsel.
- Under Section 419 of the Criminal Code of Canada, everyone who, without lawful
  authority, (the proof of which lies upon him) wears a distinctive mark relating to
  wounds received, or service performed in war; wears a military medal, ribbon,
  badge, chevron, or any decoration or order that is awarded for war services, or
  any imitation thereof; or wears any mark or device or thing that is likely to be
  mistaken for any such mark, medal, ribbon, badge, chevron, decoration or order;
  is guilty of an offence punishable on summary conviction.

## 2.12 When to Wear your Uniform

- It is appropriate to use the CCGA uniform any time you are on duty or performing a tasking, this includes, displays, presentations, training, and any other suitable social or public occasion that will enhance the image of and bring credit to the CCGA. This could include official visits, when meeting with government officials or local representatives of community service organizations.
- When meeting with military, Royal Canadian Mounted Police (RCMP), or other government agencies involved in Public Safety and Emergency Preparedness.
- When meeting with local police, fire and emergency response officials.
- · When conducting interviews with the media.
- When attending CCG or CCGA meetings.
- At the discretion of the National Chair, Region Presidents and Directors.

#### 2.13 When the Uniform Should Not Be Worn

- Use of the CCGA Uniform is prohibited in public places of dubious reputation.
- Participating in political activities, private employment, or commercial interests.
- It would discredit the Canadian Coast Guard, the CCGA, or the Government of Canada.
- Do not mix uniform or insignia with civilian clothes.

The Canadian Coast Guard Auxiliary is associated with public safety and security, therefore the CCGA uniform should not be worn when consuming alcoholic beverages at public events. Permissible exceptions include formal receptions, dinners, and similar official functions that CCGA personnel are attending in an official capacity; and private events in closed venues such as messes.

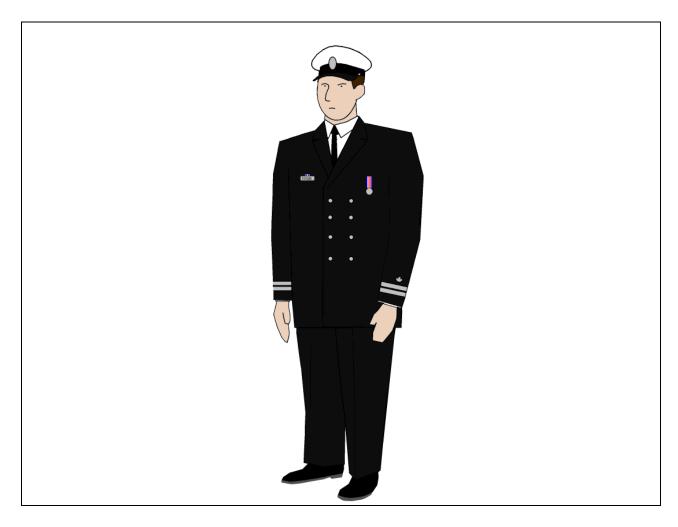


# 3.0 Canadian Coast Guard Auxiliary Uniforms

Although there are a number of combinations of uniform and personal protective equipment (PPE) authorized for wear depending on circumstances and operational requirements, the following is a detailed listing of the main uniforms in the Canadian Coast Guard Auxiliary that are worn for official functions.

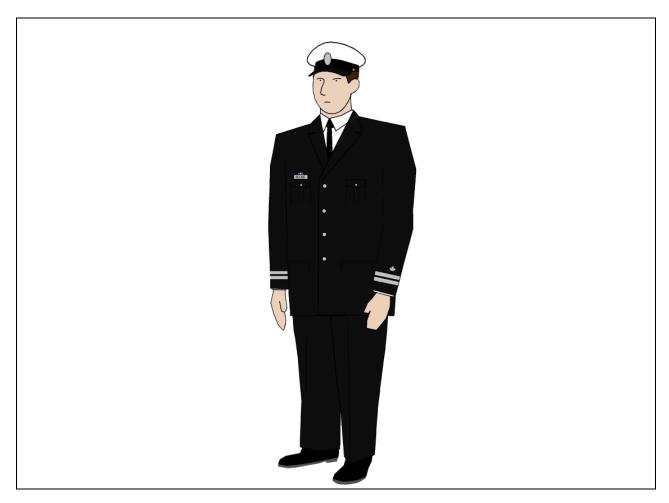
The date of commencement of summer dress is normally the day after the Victoria Day weekend, and winter dress is normally the Tuesday following Thanksgiving Weekend, however at the discretion of the President and National Chair, Regional Presidents or District Directors, this could be up to two weeks prior to or up to two weeks following that Tuesday. This is largely influenced by climatic conditions.

#### 3.1 Uniform No1 – Dress Uniform Formal



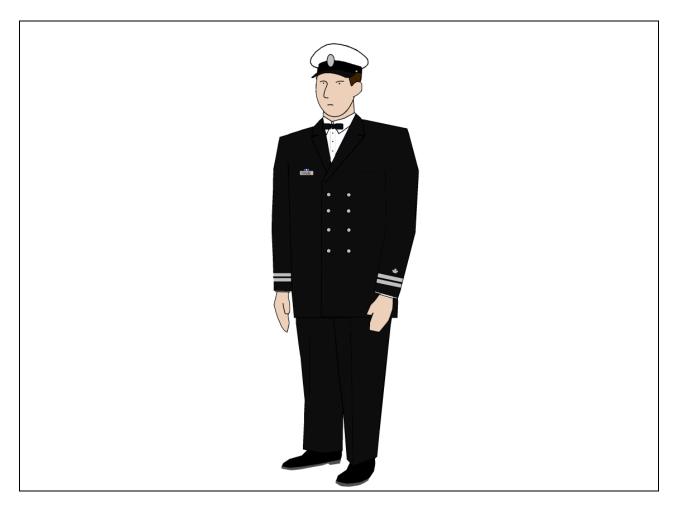
- Service Cap worn correctly, badge sewn or pined properly, no lint on the cap and the peak is smudge free.
- Eight buttons, double breast navy blue jacket, with silver buttons and a matching shade of cuffless trousers.
- · White military style shirt with black tie and epaulets for slip ons.
- · Black socks and shoes or boots.
- Sleeve lace with maple leaves or member insignia as appropriate.
- Worn with medals, full size specialist insignia, commendations, and name tag.
- CCGA approved belt.
- Women may wear a matching skirt, skirt length to fall within the range of 2.5 cm above the knee and 2.5 cm below the knee. Women will wear plain pumps with a maximum of 4 cm heel with this order of dress. Pantyhose should be neutral or flesh coloured.
- All Season/All Weather Coat, gloves and a scarf may be worn with this order in inclement weather.

# 3.2 Uniform No1A – Dress Uniform Formal (Former Pattern)



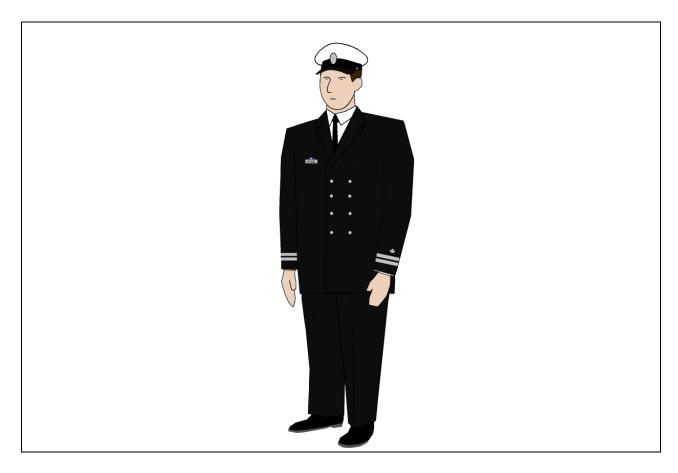
- Same as Uniform No1 except for a four button, single breast navy blue jacket, with silver buttons and a matching shade of cuffless trousers.
- This order of dress is authorized for continued use by members until it is no longer serviceable.

# 3.3 Uniform No1B – Evening Attire



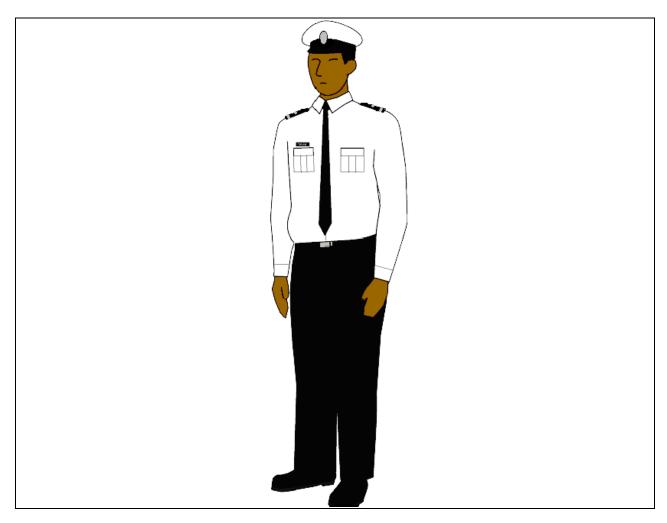
- Service Cap worn correctly, badge sewn or pined properly, no lint on the cap and the peak is smudge free.
- Eight buttons, double breast navy blue jacket, with silver buttons and a matching shade of cuffless trousers.
- White military style shirt with black bow tie or cross over tie for females and epaulets for slip ons.
- Black socks and shoes or boots.
- Sleeve lace with maple leaves or member insignia as appropriate.
- Worn with full size medals, specialist insignia, commendations, and nametag.
- CCGA approved belt.
- Women may wear a matching skirt, skirt length to fall within the range of 2.5 cm above the knee and 2.5 cm below the knee. Women will wear plain pumps with a maximum of 4cm heel with this order of dress. Pantyhose should be neutral or flesh coloured.
- All Season/All Weather Coat, gloves and a scarf may be worn with this order in inclement weather.

# 3.4 Uniform No1C - Dress Uniform Service



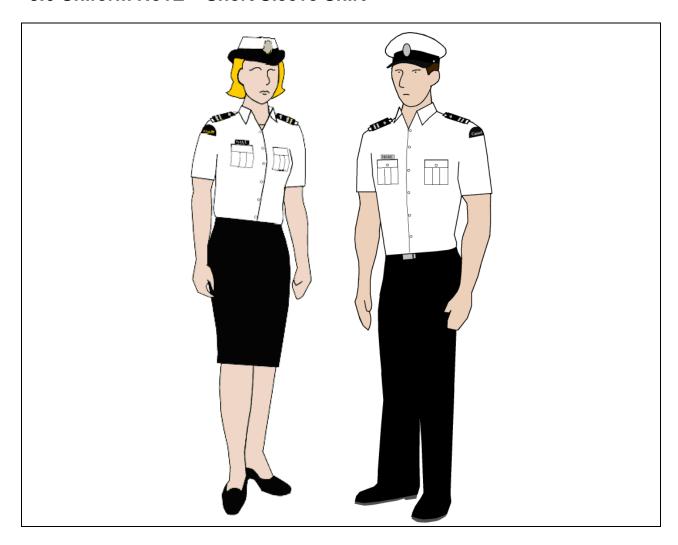
- Service Cap worn correctly, badge sewn or pined properly, no lint on the cap and the peak is smudge free.
- Eight buttons, double breast navy blue jacket, with silver buttons and a matching shade of cuffless trousers.
- White military style shirt with black tie and epaulets for slip ons.
- Black socks and shoes or boots.
- Sleeve lace with maple leaves or member insignia as appropriate.
- Worn with <u>ribbons</u>, specialist insignia, commendations, and nametag.
- CCGA approved belt.
- Women may wear a matching skirt, skirt length to fall within the range of 2.5 cm above the knee and 2.5 cm below the knee. Women will wear plain pumps with a maximum of 4cm heel with this order of dress. Pantyhose should be neutral or flesh coloured.
- All Season/All Weather Coat, gloves and a scarf may be worn with this order in inclement weather.

# 3.5 Uniform No1D - Long Sleeve Shirt



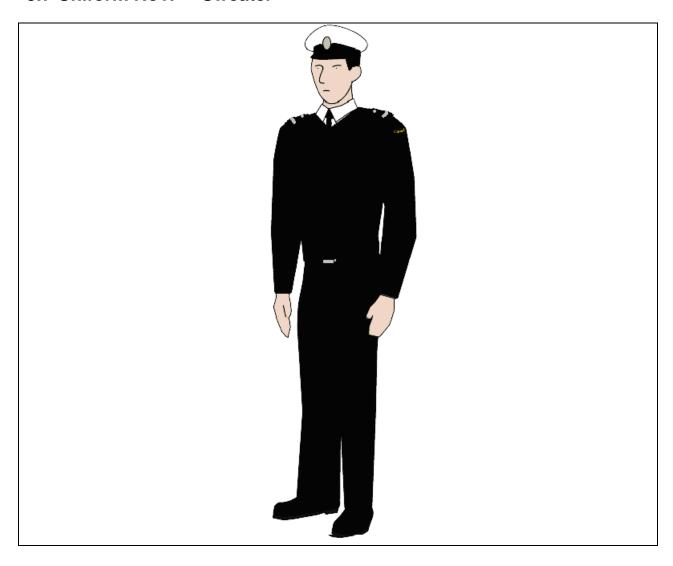
- Service Cap worn correctly, badge sewn or pined properly, no lint on the cap and the peak is smudge free.
- Navy blue navy style cuffless trousers.
- · White military style shirt with black tie and epaulets for slip ons.
- Black socks and shoes or boots.
- Nametag.
- CCGA approved belt.
- Women may wear a matching skirt, skirt length to fall within the range of 2.5 cm above the knee and 2.5 cm below the knee. Women will wear plain pumps with a maximum of 4 cm heel with this order of dress. Pantyhose should be neutral or flesh coloured.
- All Season/All Weather Coat, gloves and a scarf may be worn with this order in inclement weather.

## 3.6 Uniform No1E - Short Sleeve Shirt



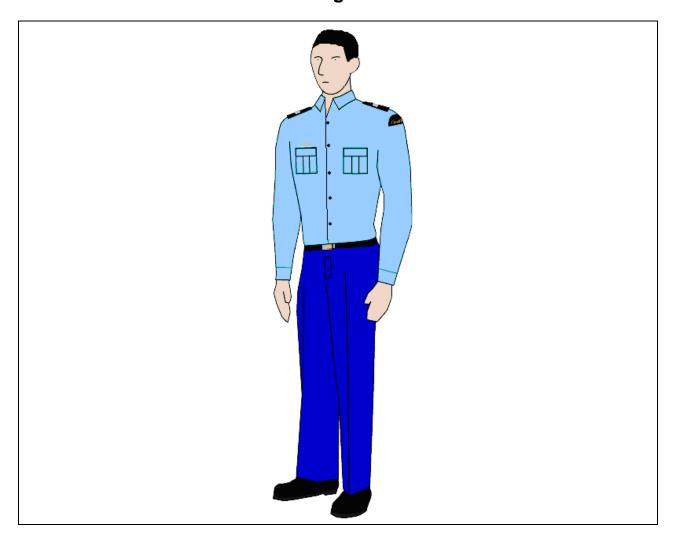
- Service Cap worn correctly, badge sewn or pined properly, no lint on the cap and the peak is smudge free.
- Navy blue navy style cuffless trousers.
- · White military style short sleeve shirt with epaulets for slip ons.
- Black socks and shoes or boots.
- Worn with ribbons, specialist insignia, commendations, and nametag.
- CCGA approved belt.
- Women may wear a matching skirt, skirt length to fall within the range of 2.5 cm above the knee and 2.5 cm below the knee. Women will wear plain pumps with a maximum of 4cm heel with this order of dress. Pantyhose should be neutral or flesh coloured.
- All Season/All Weather Coat may be worn with this order in inclement weather.

## 3.7 Uniform No1F - Sweater



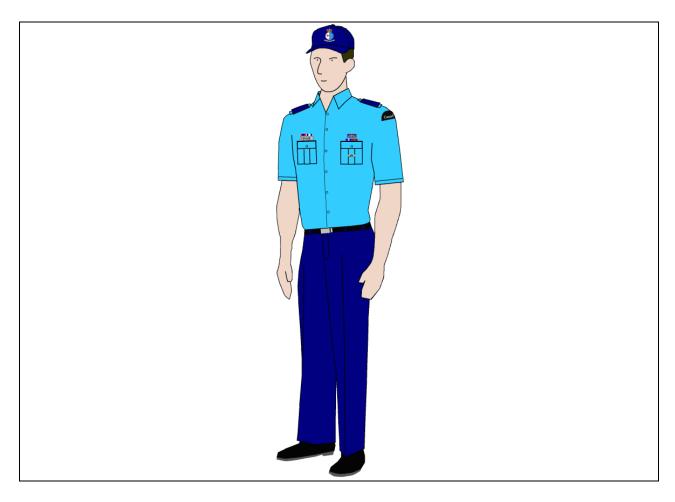
- Service Cap worn correctly, badge sewn or pined properly, no lint on the cap and the peak is smudge free.
- Navy blue wool sweater with CCGA shoulder flash sewn on shoulders and a matching shade of cuffless trousers.
- · White military style shirt with black tie and epaulets for slip ons.
- Black socks and shoes or boots.
- CCGA approved belt.
- Women may wear a matching skirt, skirt length to fall within the range of 2.5 cm above the knee and 2.5 cm below the knee. Women will wear plain pumps with a maximum of 4 cm heel with this order of dress. Pantyhose should be neutral or flesh coloured.
- All Season/All Weather Coat, gloves and a scarf may be worn with this order in inclement weather.

# 3.8 Uniform No2 - Work Dress Long



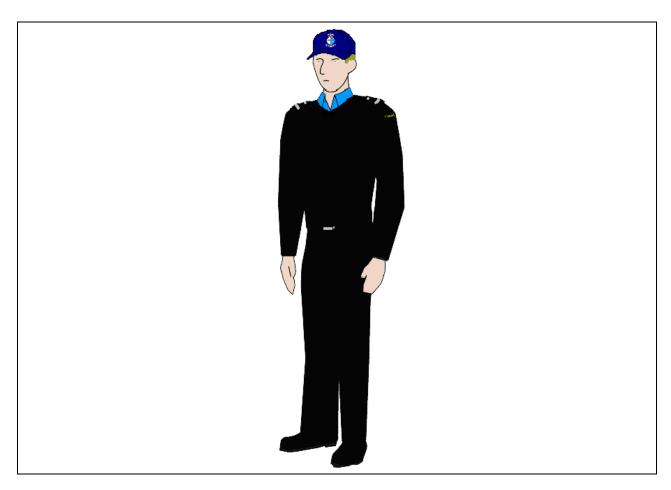
- Ball Cap or beret worn correctly, no lint on the cap.
- Black or navy blue cuffless trousers or cargo style pants.
- Blue military style shirt with epaulets for slip ons.
- · Black socks and shoes or boots.
- Member insignia as appropriate.
- Nametag.
- CCGA approved belt.
- All Season/All Weather Coat, gloves and a scarf may be worn with this order in inclement weather.

## 3.9 Uniform No2A - Work Dress Short



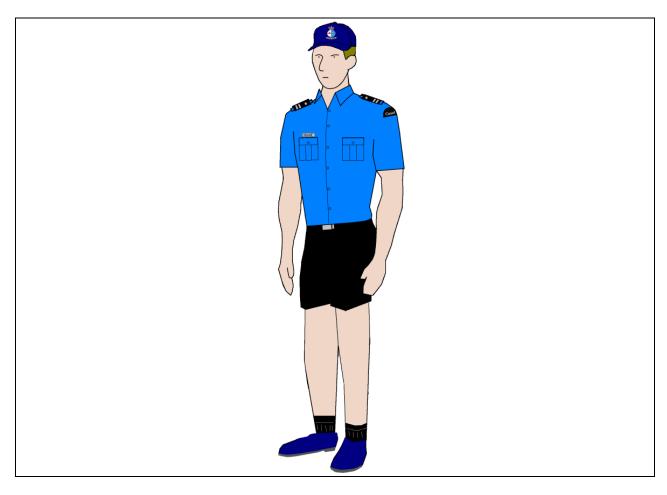
- · Ball Cap or beret worn correctly, no lint on the cap.
- · Black or navy blue cuffless trousers or cargo style pants.
- · Blue military style short sleeve shirt with epaulets for slip ons.
- · Black socks and shoes or boots.
- · Member insignia as appropriate.
- · Worn with ribbons, specialist insignia, commendations, and nametag
- CCGA approved belt.
- All Season/All Weather Coat, gloves and a scarf may be worn with this order in inclement weather.

## 3.10 Uniform No2B - Work Dress Sweater



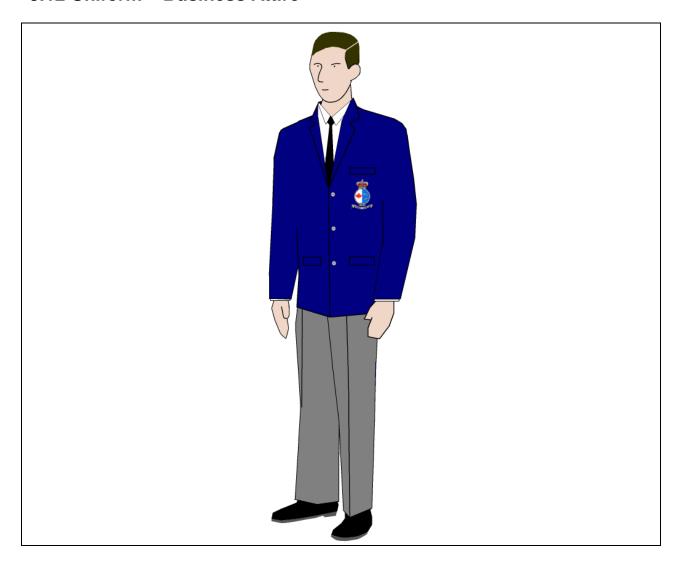
- Ball Cap or beret worn correctly, no lint on the cap.
- Navy blue wool sweater with CCGA shoulder flash sewn on shoulders and a matching shade of cuffless trousers or cargo style pants.
- Blue military style shirt with epaulets for slip ons. May be worn without tie as directed.
- Black socks and shoes or boots.
- All Season/All Weather Coat, gloves and a scarf may be worn with this order in inclement weather.

# 3.11 Uniform No2C – Work Dress Tropical Short



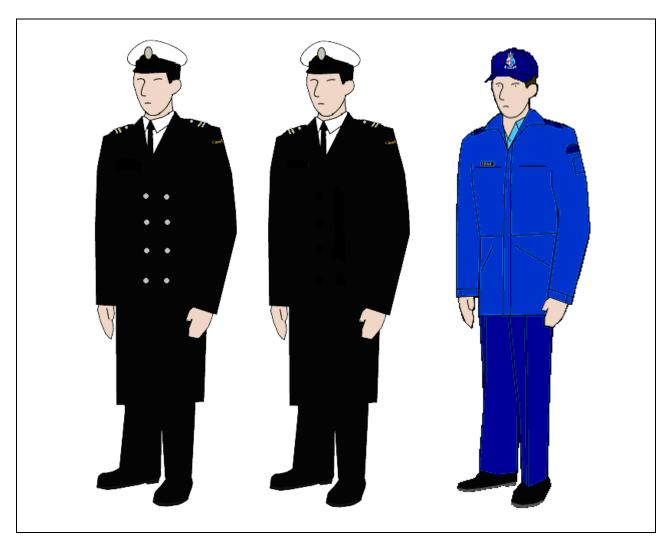
- Ball Cap, beret or Tilley hat worn correctly, no lint on the cap.
- · Black or navy blue knee high shorts with or without cargo pockets.
- Blue military style short sleeve shirt with epaulets for slip ons.
- · Black socks and shoes or boots.
- Sleeve lace with maple leaves or member insignia as appropriate.
- · Worn with ribbons, specialist insignia, commendations, and nametag.
- CCGA approved belt.
- May be worn with Boatshoes or Running Shoes.

#### 3.12 Uniform - Business Attire



- · Auxiliary blue blazer worn on occasions when civilian dress is more appropriate.
- · Worn with "Legion Gray" pants or skirt, white shirt, and a black or CCGA tie.
- Auxiliary lapel pins and blazer patch over pocket.
- Silver CCGA Buttons on jacket front and on sleeves.
- Full size medals for day time functions, or approved miniature medals for evening functions depending on social occasion
- Black socks and shoes.
- CCGA approved belt.
- Women may wear a matching grey skirt, skirt length to fall within the range of 2.5 cm above the knee and 2.5 cm below the knee. Women will wear plain pumps with a maximum of 4 cm heel with this order of dress. Pantyhose should be neutral or flesh coloured.
- All Season/All Weather Coat, gloves and a scarf may be worn with this order in inclement weather.

# 3.13 Jackets - All-weather, Rain and Wind



Various styles of outer garments are available commercially. Outer garments must be equipped with epaulets for slip ons, be of an appropriate colour to complement existing uniforms and be adorn with CCGA shoulder flash.

- Dress Winter Coat Double breasted with silver buttons or single breasted fitted with epaulets.
- Rain Coat Single breast fitted with epaulets.
- Bomber Jacket Short military style jacket with slant pockets.
- Winter Parka Full length military style jacket.
- Canex Style Windbreaker Military style windbreaker for spring and fall.

#### 4.0 Accourrements

### 4.1 Aiguillettes

A silver aiguillette is authorized for CCGA members acting as Aid de Camp for visiting or inspecting dignitaries and government officials of royal, vice-royal, ministerial or flag rank.

#### 4.2 Lanyards

A silver/white lanyard is authorized for use by honour guards, colour parties and designated national and regional staff at the discretion of the National Chair or Region Presidents. The lanyard is to be worn over the left shoulder with the looped end inserted into the left pocket.

#### 4.3 Gloves, Belts and Slings

Honour guards and colour parties are authorized the following items while performing their duties: white gloves, white web belt with an approved CCGA buckle, slings for flags.

#### 4.4 Swords

Honour guard and colour party commanders are authorized the use of a naval pattern sword while acting as the guard or colour party commander. When the navy pattern (black with brass buckle) belt is used, the belt is worn under the dress jacket.

# 4.5 Name Tags

Name tags shall be worn on all uniforms with the exception of the sweater. Name tags are to be no larger than 7.5 cm by 2.5 cm showing the individual's last name. The lettering of the name is black on silver, 5 mm high and shall be in upper-case. To be worn centered above the right breast pocket. Embroidered name tags may be worn on coveralls, work jackets and on the winter jacket, the lettering shall be 13 mm and have silver/white stitching on blue background.

IMSOHAPPY



# 4.6 Identity Disks (Dog Tags)

Canadian Forces style CCGA Identity disks are approved for use by members as an **Optional item** and are authorized for wear with all orders of dress. Identity disks are available commercially and are suspended on a silver breakaway chain.



## 4.7 Shoulder Flash

To be worn on all shirts, and working jackets, not to be worn on the dress jacket.



# 5.0 Platinum Braid and Slip Ons

# **5.1 Employees and Members**



# 5.2 Platinum Sleeve Lace

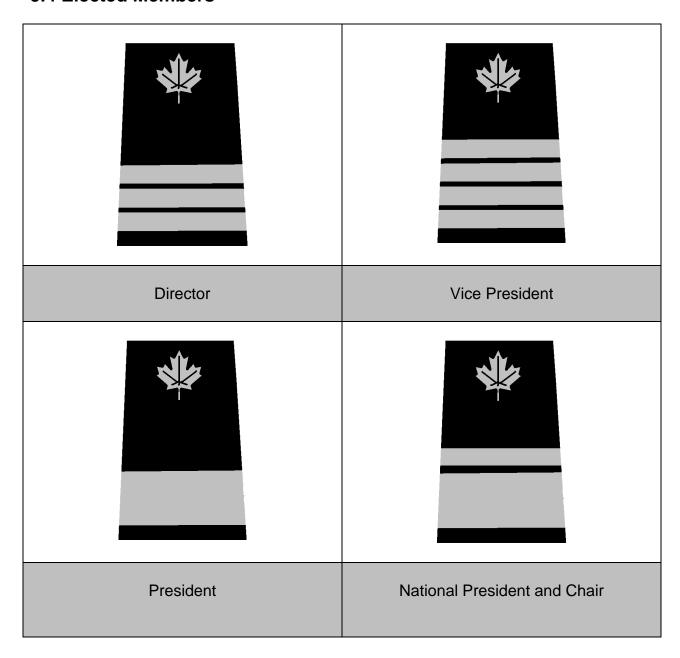
NO. OF PLATINUMB RAIDS	WIDTH & No PER SLEEVE	WIDTH & No PER SLEEVE	WIDTH & No PER SLEEVE	DISTANCE BOTTOM OF SLEEVE TO LOWER	RANK TITLE
2	6 MM 0	13 MM	50 MM 1	STRIPE 5 CM	PRESIDENT AND
2	O	'	'	3 CIVI	NATIONAL CHAIR
1	0	0	1	5 CM	PRESIDENT
4	0	4	0	5 CM	VICE PRESIDENT
3	0	3	0	6 CM	DIRECTOR
2 ½	1	2	0	6 CM	Alternate Director Advisor DTO DPO
2	0	2	0	9 CM	UNIT LEADER
1 ½	1	1	0	9 CM	ALTERNATE UNIT LEADER
1	0	1	0	9 CM	UPO / UTO

Note: Space between platinum braid is 6 mm, the maple leaf is centered 13 mm above the upper row of braid.

# **5.3 Region, District, Unit and Other Officers**

Unit Training Officer Unit Prevention Officer	Alternate Unit Leader
Unit Leader	Alternate Director Advisor District Training Officer District Prevention Officer

# **5.4 Elected Members**



## 6.0 Orders, Decorations, and Medals

#### 6.1 Introduction

Each year, hundreds of Canadians, from community volunteers to astronauts to actors to scholars, earn our applause and gratitude. The Governor General presents honours and awards on behalf of all Canadians to recognize those people who have demonstrated excellence, courage or exceptional dedication to service in ways that bring special credit to this country. The Canadian Coast Guard Auxiliary is no exception and has created its own distinct set of honours for its membership.

Honours and awards of the Canadian Coast Guard Auxiliary (CCGA) shall be divided into the following categories:

- Medals:
- Undress Ribbons;
- Commendations, and;
- Specialist Qualification Badges

#### 6.2 Medals

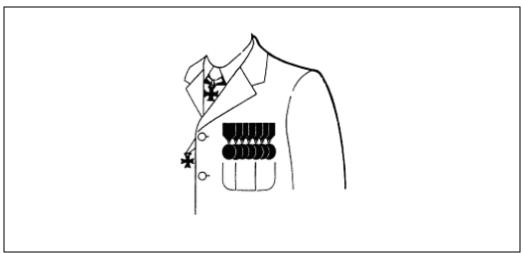
Only those Honours and Awards awarded by, or recognized by the Government of Canada shall be worn on the CCGA uniform. Full medals are to be worn on the dress jacket on those occasions when ordered or deemed appropriate.

The approved list of Canadian Honours and Awards is located in the *Canadian Orders, Decorations and Medals – Precedence* section of the Governor General of Canada web site located at www.gg.ca/honours/op/index\_e.asp, these include but are not limited to national, provincial and approved organizational awards. Commonwealth and foreign awards approved for wear by the government of Canada are to be worn after recognised Canadian Honours and Awards.

A person who, prior to June 1, 1972, was a member of a British order or the recipient of a British decoration or medal, may wear the insignia of the decoration or medal together with the insignia of any Canadian order, decoration or medal that the person is entitled to wear, the proper sequence being listed in the *Canadian Orders, Decorations and Medals – Precedence* section of the Governor General of Canada web site.

Medals are to be worn on the left side with the senior medal closest to the centre of the chest in a signal line extending to the left shoulder. The top edge of the ribbon on the full size medal is to be centered and in line with the top of the pocket seam. Full size medals are to be worn on the dress jacket; miniature medals are approved for wear on evening attire (black tie).

CCGA medals are designated as organizational awards; they are to be worn on the right side of the dress jacket when medals are worn centred above the pocket. As for approved award except for in reverse order, the senior CCGA medal is to be worn closest to the centre of the chest with the next medal in order extending towards the right shoulder.

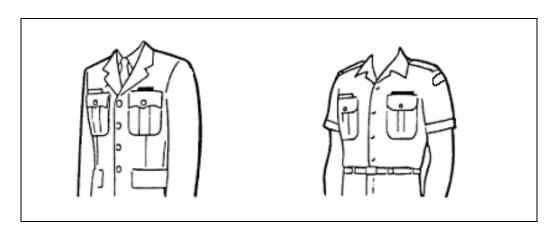


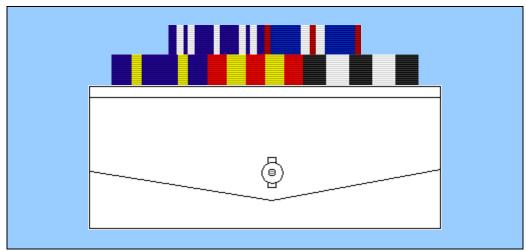
Arrangement of Full Medals

#### 6.3 Ribbons

Undress ribbons are to be worn on all occasions when medals are deemed unsuitable. They are to be worn on the dress jacket, short sleeve white and blue working shirt only.

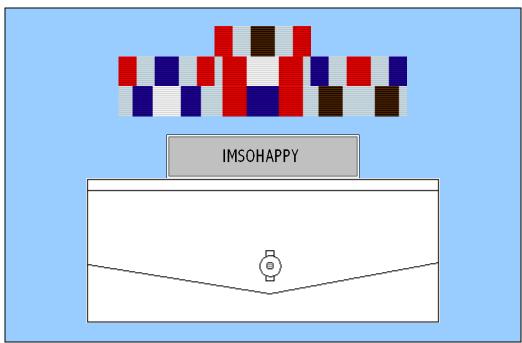
Canadian approved ribbons are to be worn on the left side with the senior ribbon closest to the centre of the chest in a signal line extending to the left shoulder. No more than three full size ribbons are to be worn in one row, when four or more ribbons are worn a second row of ribbons is to be used. The senior ribbon is to be worn centred on the top row. Approved Commonwealth ribbons are worn next in order followed by foreign ribbons.





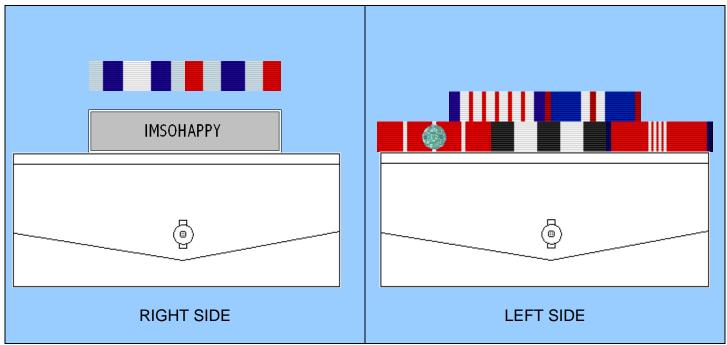
Sample Lay Out of Approved Ribbons - Left Side

CCGA ribbons are to be worn on the right side with the senior ribbon closest to the centre of the chest in a signal line extending to the right shoulder. No more than three CCGA ribbons are to be worn in one row, when four or more ribbons are worn a second row of ribbons is to be used with the senior ribbon on the upper row. When the Name tag is worn the distance between the top of the name tag and the lower edge of ribbons is 6mm.



Sample Lay Out of CCGA Ribbons - Right Side

On occasion members of the CCGA are awarded USCG or USCGA awards these are usually in the form of an undress ribbon. As these are classified as foreign awards issued by a foreign government approval must be sought before they can be worn on the CCGA uniform. As the USCG issues the USCG Meritorious Team Commendation it is to worn on the left side after Canadian and commonwealth awards. All other USCGA awards are to be worn on the right side after CCGA awards.



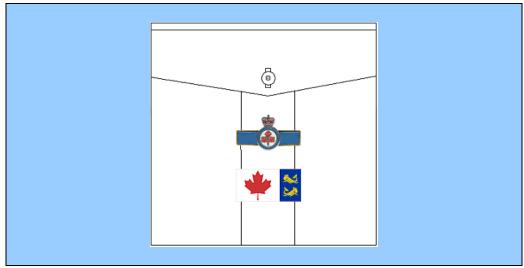
Placement of Foreign Awards Left Side

#### 6.4 Commendations

Approved commendations are to be worn centred on the left pocket of the dress jacket or short sleeve white or work blue shirt. If more than one commendation pin is awarded they are worn one above the other spaced of 1 cm, with the first pin issued uppermost.



Commendation Pins - Various



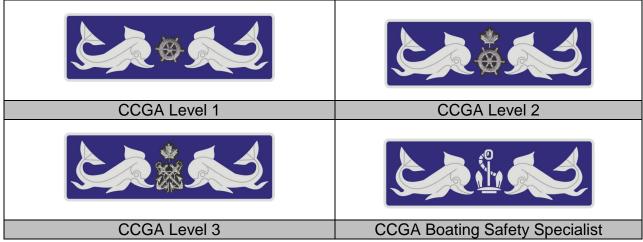
Placement of Commendation Pins

# 6.5 Specialist Insignia (Badges)

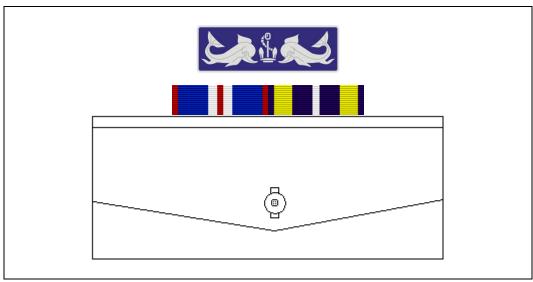
Only those specialist badges issued by the CCGA as developed are approved for wear on the CCGA uniform on the left side, centered above the pocket flap. Should approved honours and awards be worn then the specialist badge is to be worn 6 mm above the top row of ribbons or medals.

Metal specialist badges may be worn on the dress jacket, the short sleeve white, blue work shirt and civilian attire. Cloth specialist badges (wire or thread) may be worn on the dress jacket, cover alls/flight suits and summer weight jackets.

Individuals seeking permission to wear foreign specialist badges are to submit a request in writing to their District Director for review and approval by the Region uniform and dress committee.



CCGA SAR and OBS Level Badges

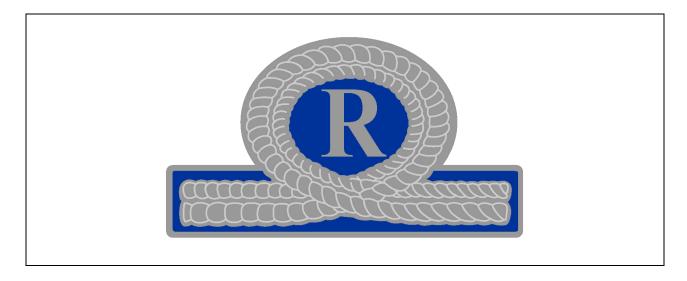


Placement of Specialist Badges with Ribbons

# 6.6 Past Service Pin

Past service pin is worn of the right side of the uniform 6 mm below the name tag on the dress uniform and centred on the pocket as per commendation pins by the members who held elected or appointed positions in the following:

- National President and Chair
- President
- Vice President
- Director



# 6.7 Service Ribbons

A service ribbon is awarded for five years service; a ribbon device is awarded to designate additional periods of five years service until the twenty-fifth year when the CCGA Long Service Medal is presented.

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15 Years	The state of the s
20 Years	The state of the s
25 Years	Figure 1 and

# 6.8 CCGA Awards

A full range of full size and miniature medals are available to members of the Auxiliary. Full size medals are worn on the dress jacket only, miniature medals are for use on the dinner jacket while undress ribbons are to be used on the short sleeve white and blue shirt only.



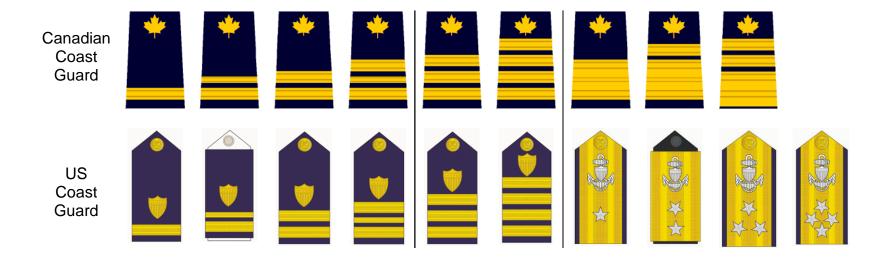
Heroism	Exemplary	Leadership	Operational
Medal	Service Medal	Medal	Merit Medal
	Humanitarian	Administrative	Long Service
	Service Medal	Excellence Medal	Medal

# **6.9 The Remembrance Day Poppy**

The Remembrance Day poppy is authorized to be worn on all uniforms on Remembrance Day (11 November) and for a total of two weeks prior to Remembrance Day. On the service dress (number one and two) jacket the poppy shall be worn pinned and centered on the left lower lapel. On all other garments, the poppy shall be pinned and centered on the top left pocket flap, or in a similar position on pocket less sweaters.



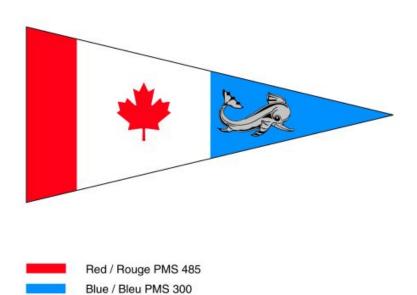
# 7.0 Rank Comparisons





# 8.0 CCGA JACK

# CCGA Flag / PMS color Drapeau GCAC / couleurs PMS



Silver (Grey) / Argent (Gris) PMS 428

Black / Noir